



2017

Employee Well-Being Steps

Contract employees must complete the following three steps by 12/31/2017 to avoid being charged the additional \$10 monthly fee for the 2018 medical insurance.

(Please read Important Information below to see if you are exempt from participating.)

Complete the following:

Step1: *Login to H2U, create your own personal account if first time user.*

First time login users click on "Register Today". Access Code Required MSGSD114

<http://stmarkshospital.com/h2uworks>

Step2: *Complete the Personal Health Assessment (PHA) online at H2U by **December 31, 2017.***

Step3: Complete Biometric Screening at one of our Benefit Fairs held in October.

You are DONE! - No Additional Reporting is required.

OR

Step3: *Complete Biometric Screening by seeing your own personal physician.*

Complete the physician form found online at <http://www.graniteschools.org/hr/benefits/granite-well-being/> and return to the Benefit Department by **December 31, 2017.** *(Benefit Fax 385-646-4319, email benefits@graniteschools.org)*

You are DONE! - No Additional Reporting is required.

- **Your doctor visit must be after January 1, 2017 and before December 31, 2017.**
- **PHA online must be completed by December 31, 2017.**
- **Physician Form must be received in the Benefit Office by December 31, 2017.**

IMPORTANT INFORMATION

- Only you will have access to your personal H2U account.
- Your personal health information is safe and secure by a HIPAA compliant 3rd party vendor.
- No personal medical information is ever shared with the district or other organizations.
- You will receive a Personal Health Assessment Summary upon completion.
- Only contract employees utilizing or enrolled in the District health insurance need to complete PHA\Biometric Screening.
- Employees Hired between 7/1/17 – 12/31/17 are exempt for 2018 plan year and do not need to participate.
- Employees that retire in 2017 do not need to participate.